

Fairfax-Falls Church Community Services Board
February 26, 2014

The Board met in regular session at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA.

The following CSB members were present: Ken Garnes, Chair; Gary Ambrose, Pam Barrett, Susan Beeman, Mark Gross, Kate Hanley, Suzette Kern, Paul Luisada, Lynn Miller, Juan Pablo Segura, Lori Stillman, Rob Sweezy, Diane Tuininga, Jeff Wisoff, Jane Woods and Spencer Woods

The following CSB staff was present: George Braunstein, Daryl Washington, Belinda Buescher, Peggy Cook, Jeannie Cummins, Jean Hartman, Evan Jones, David Mangano, Jerome Newsome, Lisa Potter, Lyn Tomlinson, Laura Yager, Len Wales and Lisa Witt. Deputy County Executive Pat Harrison was also in attendance.

1. Meeting Called to Order

Ken Garnes called the meeting to order at 7:35 p.m.

Lynn Miller, recently appointed CSB Board member for the Braddock District, was welcomed and introduced.

2. Recognition

Noting this will be last Board meeting for George Braunstein as Executive Director, Mr. Garnes recognized Mr. Braunstein's innovative leadership and guidance through a major agency transformation, all the while advocating and working to provide services during challenging economic times.

3. Approval of the Minutes

Gary Ambrose offered a motion for approval of the January 22, 2014 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded and passed.

4. Matters of the Board

- Kate Hanley encouraged Board members to view the presentation provided by Jenny Holden at the February 25th Intellectual Developmental Disability (IDD) Proclamation.
- Jeff Wisoff distributed contact information for state legislators to be used as needed.
- Juan Pablo Segura reported on recent liaison activities with CSB staff that has included discussions to pursue innovative approaches in the integrated health care initiative by bringing in start-up groups as well as understanding the Credible electronic health record (EHR) system.
- On behalf of the Advisory Council of the Fairfax County Redevelopment and Housing Authority and the "Moving to Work" designation, Jane Woods reported the funding reductions are not as severe as proposed, therefore the additional burden on families and individuals is not as severe. The public housing proration will be 85%, instead of 80%,

while housing choice will be at a 95% level vs. the expected 90%. The Advisory Council continues to work with staff to provide guidance to individuals in need.

- As a result of the feedback received on availability, Mr. Garnes indicated the CSB Board retreat is being scheduled on Saturday, March 29th, and a facilitator will be in touch with those who have expressed an interest in participating in the agenda planning.

5. Executive Directors Report

- George Braunstein shared a letter from a parent praising the case management services provided to her son by CSB staff Stephanie Bailey, noting the services are above and beyond any expectations. In response to a request to send a letter of appreciation on behalf of the Board to Ms. Bailey, there was full agreement.
- During a recent tour of the Merrifield site, the architects noted amazement at the potential of the new facility to enhance CSB services. The state of the art building has been designed around evidenced-based practices, 24/7 emergency services to allow for full assessments, an in-house pharmacy as well as primary care clinic, and integrated mental health and substance use services for both adults and youth. It was noted at an upcoming Board meeting, Will Williams, CSB Director of Facilities Management & Administrative Operations, will be presenting a virtual tour of the Merrifield site, which is projected for occupancy by late fall 2014.
- Noting the Virginia General Assembly budget conferees will be meeting, an unresolved key issue is a possible Medicaid rate reduction for mental health services that would further deteriorate coverage already impacted by eligibility requirements. It was indicated a revised version of the permanent supported housing amendment is still in play, and other than the contentious issue of the number of waiver slots, most of the Governor's proposals remain in the budget. A request was made for a summary of the state budget provisions to be provided to the CSB Board members as well as an analysis of the county FY2015 advertised budget recently released.

6. Committee Reports

A. *Fiscal Oversight Committee:*

Suzette Kern encouraged review of the January committee meeting notes included in the Board packet and reported on some recent committee activities:

- The CSB FY2014 Second Quarter Report to the Board of Supervisors has been submitted.
- As the reimbursement policy for Intellectual disability (ID) case management needs review, Mr. Segura offered to attend the March 6th IDD Committee meeting.
- Medicaid revenue shortfalls continue to increase and analysis is ongoing to determine the cause.
- Updates of the State Performance Contract as well as CSB Work Plan were provided at the February meeting.
- Some highlights of the FY2014 CSB third quarter financial review recently submitted include:
 - In the operating budget, non-county revenue and expenditures were reduced by \$1.7 due to elimination of 1) two recurring items—a contractor now handling billings at Leland House, and the federal sequestration

reduction is now permanent, and 2) two non-recurring items--offset in worked performed by others and a general operating expense reduction. There is no change in fund transfer or balance as a result of these actions,

- Within grant funding, some technical adjustments were required.

B. *Government and Community Relations Committee:*

- Rob Sweezy extended appreciation for the contacts made by Board members to legislators on some key issues being considered in the state budget.
- In preparation for the FY2014 county advertised budget hearings, three slots have been secured for testifying on April 10th and staff will work with committee members to identify priorities.

C. *Intellectual Developmental Disability Committee:*

Lori Stillman reported on the following:

- Appreciation was extended to Board members and staff that attended the IDD proclamation ceremony.
- At the March 6th committee meeting, self-directed services will be a topic for discussion.
- Medicaid waiver reform continues and several Fairfax representatives will be part of the review process.
- The study of Medicaid funded transportation services by LogistiCare passed the house, and as it appears issues have been resolved in the Senate, the measure should move forward.

D. *Substance Use Disorders/Mental Health (SUDs/MH) Committee:*

Susan Beeman noted the committee did not meet in February, but will reconvene in March.

7. Information Item

A. *State Performance Contract Update:*

Prior to the presentation, Mr. Segura clarified that following his briefing on the Credible EHR system, he is assured that Credible is a sound, viable software. The current issues center around extraction of data which can be addressed through staff training.

Jerome Newsome, CSB Director of Informatics and Daryl Washington, CSB Deputy Director, provided an overview of the ongoing activities to address the State Performance Contract with the Department of Behavioral Health and Developmental Services (DBHDS) which noted:

- An improvement project was developed following discrepancies in the FY2013 data submissions to the state. Since that time, a compliance plan has been accepted by DBHDS as well as a final response that has closed out the required FY2013 reporting.
- A FY2014 mid-year report has been submitted which provides a check point to assess improvements in producing accurate data. The data is being reviewed through a collaborative team with representatives from the CSB fiscal, service and data areas.

- While previously the performance contract data was manually provided twice a year, now the data is extracted on a monthly basis. To further assess integrity of the data being extracted, internal teams are running and reviewing reports on a monthly basis.
- In addition, DBHDS previously allowed bulk data submission of contracted services data, but now requires monthly submissions. Efforts are underway to manually enter a backlog of data, and at the same time, address a viable solution moving forward.
- Trainings that include an understanding of the Performance Contract will be provided to staff to ensure consistency and the need for accurate data.
- A management process model is being established to identify and set priority issues.
- In addition to staff training, monthly reviews of data extractions, and vendor data entry solutions, efforts continue to link the Credible review project with the Performance Contract.
- DBHDS expects the issues will be corrected in the FY2014 yearend report which is due August 2014. Currently, 75% of the issues have identified resolutions.
- To keep the Board informed, it was noted monthly updates can continue for the near term, and with the start of FY2015, quarterly reports may be appropriate.
- Noting a condensed timeline, May-June 2014, to review, issue for public comment and execute the next biennial Performance Contract for FY2015-2016, there was agreement to initially present a draft version to the Board in April that will include proposed, not actual, data.

B. CSB Work Plan Review:

Daryl Washington provided the following briefing:

- A multiyear CSB Work Plan was developed in conjunction with the Deputy County Executive, Department of Management and Budget, Department of Administration of Human Services and the CSB to shore up fiscal stability, redesign delivery models, plan future needs, maintain proactive communication, and examine revenues.
- A revenue maximization study, undertaken to determine additional methods to increase revenues, resulted in nine major recommendations. While concern was expressed with the study, it was noted only some aspects of the report have fed into the CSB Work Plan as it is recognized the CSB is a safety net organization.
- The Work Plan, which identifies core agency activities, is comprised of five sections with a lead coordinator for each area:
 - 1) Informatics – focusing on how staff utilize and provide real time data as well as how services are provided.
 - 2) Front Door – surveys and site visits are underway with other CSBs to identify an appropriate model. These services are not billable, and as the current model uses highly trained staff, there may be a more efficient design that could be implemented.
 - 3) Behavioral Healthcare Outpatient – an integrated model is being implemented at each location to change the service continuum for the better. A national expert on co-occurring integrated care is partnering with staff to assist in this process.
 - 4) Integrated Business Practices – efforts are underway to identify work flow efficiency opportunities from front door as well as other areas. Examples include reduce paperwork burden from clinicians by expanding administrative staff involvement.

- 5) Youth and Family Services – mapping best and evidenced-based practices for staff training. Currently examining methods to integrate services at the new Merrifield site.
- Regular periodic reviews to monitor the Work Plan activities are ongoing.
9. Noting the open portion of the meeting was coming to a close, several Board members voiced their high regard for George Braunstein, indicating individuals who receive CSB services are better by far due to service delivery improvements implemented under his leadership. It was noted the behavioral health services in Fairfax are recognized throughout the state due to Mr. Braunstein's efforts, and the Board is deeply grateful for his service.

10. Closed Session

A motion for discussion of personnel matters pursuant to the Virginia Freedom of Information Act, Virginia Code §2.2-3711-A-1 was presented by Gary Ambrose which was seconded and passed. A closed meeting was convened at 9:55 p.m.

11. Certificate of Closed Meeting

Mr. Ambrose reported that following a motion by Ms. Hanley, the Board voted to endorse Mr. Len Wales, per the recommendation of Ms. Pat Harrison, Deputy County Executive, as General Manager exercising ultimate decision authority for the CSB until a new Executive Director is in place.

In addition, a motion was offered by Mr. Ambrose to certify that, to the best of the Board's knowledge, only public business matters lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such public business matters identified in the motion to convene a closed meeting, were heard, discussed or considered by the Community Services Board during the closed meeting. The motion was seconded and passed.

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 10:35 p.m.

Actions Taken--

- The January 2014 meeting minutes were approved
- Len Wales endorsed as General Manager with ultimate decision authority until a CSB Executive Director is in place.

March 26, 2014

Date



Staff to Board